**CURRICULUM VITAE**

**Vinay Kumar Sharma**

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**Career Objective**

Aspiring to work with an organization that offers a responsible position where I can utilize my skills and capabilities to carve a niche for myself and effectively deliver towards contributing to the organization.

**Academic Credentials**

* Passed 10th from CBSE in 2015
* Passed 12th from CBSE in 2017
* Pursing BCA from IGNOU

**Professional Credentials**

* Basic Computer Knowledge
* Computer Hardware Knowledge
* HTML5 Knowledge
* CSS Knowledge
* Off- Page SEO
* Using AHERF Tool
* Google Analytics
* Basic Knowledge Google Ads
* Facebook Ads

**Experience**

1 Year 10 Month Working Samyak Online Pvt.Ltd / Currently Working SEO Profile.

**Career Highlights**

**SEO Executive**

**SEO**

Doing all kind of SEO work to Increase Site Presence and Rankings Performance in SERP.   
   
**Key Skills:**  
• Self motivation, Initiative with a high level of energy.   
• Like to Think Outside the Box.   
• Decision making, Critical thinking, Organizing and Planning.   
   
**SEO Skills:**

SMO : Social Media Optimization  
Off-page Knowledge - Article Submissions, Forums Posting, Blog Submissions, Blog Commenting, Video Marketing, Image Sharing, PDF Sharing, Social Media Optimization, Bookmarking Submission, Classifieds Posting, press release etc.   
   
SEO Tools -Copyscape, Google Webmaster, smallseotools, etc.

**Career Highlights**

**Web-Development**

Doing all kind of Templates work to Responsive Web Templates Site Presence and User-friendly.  
  
**Web Skills:**  
• HTML5  
• CSS3   
• JavaScript

**Strength**

Positive attitude and strong belief in Team Work. Willing to take any Challenge at work and learn new skills, able to get along with people at all Levels and communicate effectively.

**Personal Details**

Father Name : Mr. Prem Kishore Sharma

Mother Name : Mrs. Suman Devi Sharma

Date of Birth : 28 Oct 1999

Languages Known : Hindi, English

Nationality : Indian

Marital Status : Unmarried

I hereby declare that statements made above are true, complete and correct to best of my knowledge and belief.

Date :(VINAY)

Place :