CURRICULUM VITAE

**ABHISHEK KUMAR**

***Address :-***

H.No-1124, Near Syndicate Bank

Kanjhawala Road, Bawana Delhi-110039

**Mob.:** +91 9990053034

Email Id: abhishekbbk55@gmail.com



**Objective :-**

To accept opportunity and challenges for contributing in growth and development to your esteemed organization with my knowledge and efforts, when I can fully utilize my efforts, creativity and this prove to be an asset for your organization.

**Academic Qualification :-**

* Completed 10th from CBSE Delhi.
* Completed 12th from CBSE Delhi.
* Pursuing B.A (First year) from Delhi University (SOL)

**Language’s Known:-**

* English
* Hindi

**EXPERIENCE:-**

* 6 months experience of Digital Marketing Executive Assistant.
* Knowledge of Social Media, Seo, website making.
* Knowledge of maintaining Social Media Account, On Page Seo, Off Page Seo, Technical Seo.
* Knowledge of Beauty care products and skincare products.

SKILLS

Completed Digital Marketing Course from Digital Anand Institute.

Basic knowledge of MS OFFICE.

Basic knowledge of EXCEL.

Basic knowledge of Google Sheets.

**Personal Information:-**

Father’s Name : **Mr. Vijay Kumar**

Date of Birth : 21 June 2003

Nationality : Indian

Marital Status : Unmarried

Religion : Hindu

Sex : Male

| **Declaration** |
| --- |
| I certify that above mentioned information is correct to the best of my knowledge and nothing has been concealed.  **Date:**  **Place:**  **(ABHISHEK KUMAR)** |