Saurabh Kumar

House No-C90, Kushak No-2, Kadipur, Swaroop Nager, 110036 | 9310392514 | skpt1010@gmail.com

**Objective**

To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills. Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

**Education**

* 10th Passed from CBSE Board
* 12th Passed From CBSE Board
* BAG Pursuing From IGNOU University (Result yet to be Declared)

**Skills & Abilities**

* Admins Worked On (Amazon, EBay, Big-Commerce, Sears, Magento, Shopify, Channel Advisor, Walmart etc.)
* Advance MS-Excel (Function, Formulas and pivot table, VBA)
* HTML and CSS
* Photoshop
* Typing Speed (45+)
* Windows and Mac (Installation & Activation)
* Software’s (Activation, Installation and Troubleshooting)
* Hardware’s (Installation and Troubleshooting)
* Good Communication
* Problem-Solving Skill
* Time Management
* Teamwork

**Experience**

**E-Commerce Executive | Suntec Web Services Pvt. Ltd. | Nov, 2016 to Dec, 2022**

* Having six years of experience in the e-commerce department. Good knowledge of e-commerce platforms like Amazon, eBay, Walmart, etc. Advanced knowledge of MS-Excel functions and formulas is required to handle problems with ease. I have done many online and offline projects in the last 6 years.