

CURRICULAM VITAE

Current Address

Village+Post -Biralsi
(District - Muzaffarnager)
Contact No 9761497769

Kartik Pundir

Kartikpundir180@gmail.com

OBJECTIVE:

I would like to find myself a part of a fast growing, dynamic and professionally managed organization. To work in professional environment to achieve the goals and considering the cost-benefit, effectiveness of the same.

STRENGTHS

- Hardworking, Sincerity, Possess good communication skills.

EDUCATION QUALIFICATION

- 10th passed from UP Board
- 12th passed from UP Board
- BCA completed from CCS University

KNOWLEDGE OF PRODUCT

- Marg software
- Window installation
- Margbooks Software
- Busy Software
- B-Pos Software

WORK EXPERIENCE

- Two Years Experience in Partner support in MARG head office as Executive level
- Two Year Eight Month Experience in MARG head office in Margbooks Ticket Panel Handle as Senior executive .
- 11 Months Experience B-Pos ERP Software implementation in Bharuwa Solutions(IT arm of Patanjali Group) as Product Consultant .

Job Responsibilities

- Give the good support and service to customer as possible
- Maintain good relationships with customer and company authorized dealer
- Giving information to senior regarding Bugs and development in software as possible

Professional Experience MARG ERP PVT. LTD

- Technical Issue Regarding All Types of Problem Follow FIFO.
- Working on various Accounting like Purchase, Sales, & Voucher Entries Also.
- All Types of Data Recover From i.e. (Financial year / IMP Backup / Server).
- Provide Training Regarding Needs of Customer.
- Bill Format Making Or Editing 99/98 Both Which is Require to Customer.
- Working with Office Applications Word, Excel, & Internet.

Professional Experience Bharuwa Solutions Pvt. Ltd .(IT arm of Patanjali Group)

- Implemented the ERP for Production . Retail, Garments, FMCG, Pharma And Automobile Sector etc.
- Review and Monitor development . develop test plan, facilitate testing, implement document user guidance ,execute training and upgrade for different modules including Work in progress, Shoop Floor ,Inventory, Purchasing, Supplier, Sourcing, Capacity planning Troubleshooting/problem solving skills and experience.
- Strong management , recruiting , training, coaching and mentoring skills, coupled with excellent written , interpersonal and presentation skills .
- Excellent organizational skills with good critical thinking and problem solving skills.
- Strong interpersonal communication and relational skills , good organizational and project management skills , self-motivated ,energetic and detail-oriented .
- Demonstrated skills in gathering, translating, prioritizing and documenting system requirements
- Demonstrated strong analytical and problem-solving skills in researching and solving technical problems related to ERP systems

PERSONAL PROFILE

Name : Kartik Pundir
Fathers Name : Mohan Singh
Date of Birth : 27 June 1996
Languages Known : English, Hindi
Nationality : Indian

Gender : Male
Marital Status : Married
Hobbies : watch and playing cricket and listening music

I hereby declare that all the information provided above is true to the best of my knowledge.

Date:

Place: Muzaffarnager

(Kartik Pundir)