# NAGA KRISHNA VENI

# **IT Technology Support**

## **Summary**

"I am genuinely passionate about IT support. My interest lies in providing technical assistance, troubleshooting, and resolving issues to ensure smooth operations within an organization. I am dedicated to staying updated with the latest technologies and methodologies in IT support to deliver effective solutions and enhance user experiences."

#### **Contact Info**

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#### Skills & Proficiencies

- Data migration
- Data transfer
- · Data analysis
- Providing licenses
- · Upgrading plans
- Outlook configuration
- Working on tickets

#### **Achievements**

- Organized industrial visit for 500 students
- Coordinated logistics and collaborated with industry professionals
- Conducted Technical Expo and secured sponsorships
- Organized hands-on technology activities for students
- Arranged seminars with guest speakers on tech-related topics
- Facilitated networking opportunities
- Received appreciation from college administration

# **Work Experience**



- Assistant Professor
- Gudlavalleru Engineering College, 2004 2005
- Provided instruction in Computer Science courses, conducted research, and mentored students.
- Assistant Professor\*\*
- Bharat Institutions of Engineering and Technology, Hyderabad, 2005 – 2007
- Taught Computer Science courses, contributed to curriculum development, and supervised student projects.
- Computer Science and Homeroom Teacher
- Delhi Public School, Vijayawada, 2017 -2020
- Educated primary school students in Computer Science, managed homeroom activities, and supported student development.
- Technical Support
- Tech Profuse Private Ltd., Oct 2023 March 2024
- Provided technical support for Google Workspace Email configurations and DNS management, ensuring smooth operation of IT systems..

### Responsibilities

- Manage PowerPoint presentations to enhance understanding.
- Provide conceptual knowledge and visualization support.
- Identify and address student weaknesses for improvement.
- Organize industrial visits for practical exposure.
- Develop extracurricular activities for holistic growth.
- Offer project assistance for successful completion.
- Provide personalized support to weak students.



# **Career Summary**

- Skilled in creating engaging lesson plans and delivering lectures effectively
- Experienced in fostering a positive learning environment and motivating students
- Proficient in assessing student performance and providing constructive feedback
- Strong communication and interpersonal skills, able to collaborate with colleagues and engage with students effectively
- Dedicated to continuous professional development, staying updated with the latest trends and advancements in the field
- Committed to promoting diversity and inclusivity in education
- Experienced in organizing workshops, seminars, and educational events
- Proven ability to adapt teaching methods to accommodate diverse learning styles and abilities

# **Educational Background**



- Post Graduate Diploma in Pre and Primary Teacher Training
- INTESOL WORLDWIDE Institute Accredited by ALAP
- B.Tech in Computer Science and Engineering
- V.R. Siddhartha Engineering College, Vijayawada (2000 - 2004)



- Smt. Durgabai Deshmukh Tech. Training Institute, Hyderabad (1995 1998)
- S.S.C
- A.P. Residential School, Musunuru (1995)

